



Risk Assessments

2019

Introduction

Risk Assessment

Under the requirements contained in the Management of Health and Safety at Work regulations 1999, regulation 3 requires every employer with five or more people in his employment to assess the risks to workers and any others who may be affected by their undertaking for the purpose of identifying the measures needed to protect them. The regulations do not stipulate any particular measures to be taken, other than procedures to be adopted.

A risk assessment consists essentially of an identification of the hazards present in an undertaking and an estimate of the extent of the risks involved, taking into account whatever precautions are already being taken. The assessment should be in written form and can vary from a simple common sense approach to an in depth evaluation, depending on the complexity of the undertaking.

Definitions

Hazard

Means a situation that in particular circumstances could lead to harm.

Risk

Means a combination of the probability or frequency of occurrence of a defined Hazard and the magnitude of the consequences of the occurrence.

Risk Assessment

Means evaluating the risks to health and then deciding on the action needed to remove or reduce those risks.

Risk Management

Involves the making of decisions concerning risks and their subsequent implementation and flows from risk assessment

Types of Risk Assessment

The risk assessment compiled in this document examines all the operational areas of the business, within the remit of the brief, including staff job functions, and their involvement with visitors and contractors attending the premises.

The type of risk assessment carried out is a generic assessment, and is subjective, based upon personal judgement backed by any generalised data or information on risk available on site.

Risk Rating

Each risk assessment has been given a risk rating which is numerical value for the hazard that has been identified i.e. the higher the value the greater the risk. These values are accompanied by a definition; low, medium or high risk.

This risk rating has been calculated using the following formula: -

Risk Rating = Severity estimate x Probability estimate

Hazard severity Rating

Severe - Single Long Term Injury/illness 3

Minor - Single minor first aid required/not serious 2

Negligible - Unlikely to cause any injury/illness 1

Probability Rating

Frequently - Likely to occur immediately or shortly 3

Occasionally - Could occur in time 2

Remote - Unlikely to occur 1

Therefore: -

Risk Rating Action Required

(Severity x Probability)

6-9 High Risk Implement controls

4 - 3 Medium Risk Improve existing control measures

2 - 1 Low Risk Keep control measures under review and ensure they are used

Those assessments identified as medium risk may require additional control measures.

Those should be implemented a.s.a.p. in order to reduce the risk rating to the lowest practicable level.

Risk Assessment

Area: Indoor Play Area

Persons at risk: All staff, children, members of the public

Task: Use of Drop Slide

Employees involved: All staff

Hazards identified : Slide

Risks from Hazard : Physical injury from collision with other children.
Fall from substantial height. Friction burns.

Control Measures :

- SLIDE MUST BE KEPT PADLOCKED/SECURITY STRAPPED WHEN NOT IN USE OR IF NO STAFF ARE AVAILABLE FOR SUPERVISION
- SLIDE MUST BE SUPERVISED (AT THE TOP) BY A DROP-SLIDE TRAINED, COMPETENT MEMBER OF STAFF AT ALL TIMES IT IS IN USE.
- CHILDREN ONLY TO USE DROP SLIDE WITH PARENTAL CONSENT
- Reception Staff to provide a Drop Slide Hand stamp to child with parents approval only.
- Reception staff to ensure child is dressed appropriately: socks, long trousers, $\frac{3}{4}$ length shorts , skirt with woollen tights only.
- Big Space tracksuit bottoms to be offered to any child inadequately dressed.
- Drop Slide supervisor to check for hand stamp and double check clothing before allowing child to use equipment.
- One child to use slide at a time.
- Children advised to sit up straight and cross arms to avoid friction burns to elbows and hands.
- Parents advised NOT to go down with children either holding on lap or holding hands
- Daily equipment safety checklist

Additional Control Measures :

Drop slide specific staff training provided

Risk rating : 9

Date : January 2019

Review Date : January 2020

Risk Assessment

Area: Indoor Play Area

Persons at risk: All staff, children, members of the public

Task: Use of Wavy Slide

Employees involved: All staff

Hazards identified : Slips trips and falls, collision with other children

Risks from Hazard : Head injuries, cuts, bruises, friction burns due to incorrect use, improperly dressed children, unsupervised children not vacating slide exit

Control Measures :

- Safety signage ` **Do not climb up the slide** `
- Children to be wearing socks when on play equipment
- Parental supervision as per Rules of Play
- Reception staff to be alert to children climbing slide and tannoy warning accordingly
- All staff to be aware of usage and step in to advise in the absence of parents
- Daily equipment safety checklist

Additional Control Measures :

Health & Safety training for all staff

Risk rating : 9

Date : January 2019

Review Date : January 2020

Risk Assessment

Area: Indoor Play Area

Persons at risk: All children, members of the public

Task: Use of Twisty Pole

Activity: Play

Employees involved: All staff

Hazards identified : Collision with spectators, dizziness from over-use

Risks from Hazard: Injuries to spectators who get too close, dizziness from spinning too fast / over-use

Control Measures:

- Parental supervision whilst twisty pole is in use – as per Rules of Play
- Daily equipment safety checklist
- All staff to be aware of proper usage and advise if necessary

Additional Control Measures :

Health & Safety training for all staff

Risk rating : 3

Date : January 2019

Review Date : January 2020

Risk Assessment

Area: Indoor Play Area

Persons at risk: All children, members of the public

Task: Use of Traverse Climbing Wall

Activity: Play

Employees involved: All staff

Risks from Hazard : Slip, trip or fall, bruises

Control Measures :

- Ensure climbing area is free from obstacles, chairs etc too close
- Daily equipment safety checklist – check hand-holds are secure and in good repair
- Parental supervision – as per Rules of Play

Risk rating : 2

Date : January 2019

Review Date : January 2020

Risk Assessment

Area: Indoor Play Area

Persons at risk: All children, members of the public

Task: Use of Ride-on track

Activity: Play

Employees involved: All staff

Hazards identified : Collision with children walking on track, children falling off ride-on toys, collision with other ride-on users

Risks from Hazard: Injuries to spectators who get too close, slips trips and falls causing cuts/bruises, impact injuries

Control Measures :

- Parental supervision specified on all play equipment as per Rules of Play
- Daily equipment safety checklist for faulty ride-ons
- Competent staff generally aware of area usage and advise in the absence of visible parents

Risk rating : 4

Date : January 2019

Review Date : January 2020

Risk Assessment

Area: Indoor Play Area

Persons at risk: All children, members of the public

Task: Football Pitch

Activity: Play

Employees involved: All staff

Hazards identified : Impact injuries with other children, impact with spectators, slips, trips and falls,

Risks from Hazard : Physical injury from collision with other children either players or spectators. Cuts / bruises.

Control Measures :

- Parental supervision specified on all play equipment as per Rules of Play
- Daily equipment safety checklist
- Reception staff – clear line of sight to football pitch – clear tannoy announcement to stop overly boisterous play
- Competent staff generally aware of area usage and advise in the absence of visible parents

Additional Control Measures :

Health & Safety training for all staff

Risk rating : 6

Date : January 2019

Review Date : January 2020

Risk Assessment

Area: Indoor Play Area

Persons at risk: All children, members of the public

Task: Under 3 years Toddler Area

Activity: Play

Employees involved: All staff

Hazards identified : Impact injuries with other children, slips, trips and falls, older and larger children using area, unsupervised boisterous play

Risks from Hazard : Physical injury from collision with other children. Bruises. Blood / Bodily fluid contamination

Control Measures:

- Under 3 year olds only within this area – signage displayed
- Parental supervision – as per Rules of Play
- Socks to be worn
- Trained and alert staff to advise parents if necessary
- Reception staff to regularly tannoy 'Toddler Area is for Under 3's only'
- Spillages wiped immediately using disinfectant, gloves, bodily fluid kit
- Contaminated items to be removed from area for additional cleaning where necessary
- Daily equipment safety checklist

Additional Control Measures :

Health & Safety training for all staff

Risk rating : 4

Date : January 2019

Review Date : January 2020

Contents

- **Introduction**
- **Risk Assessments :**
- **Play Equipment -**
 - **Use of Drop Slide**
 - **Use of Wavy Slide**
 - **Use of Twisty Pole**
 - **Use of Traverse Climbing Wall**
 - **Use of Ride-On Track**
 - **Use of Football Pitch**
 - **Use of Under 3s Toddler Area**